



HEALTH and SAFETY POLICY

HEALTH & SAFETY – STATEMENT of INTENT:

Tarring Priory Bowls Club is strongly committed to encouraging our members to take part in the activities offered by the club. Our paramount concern is always for the health, well-being, and safety of everyone who uses the Tarring Priory Bowls Club Premises and equipment. The Health and Safety of all members and guests who use the Club facilities is a major concern for all of us. The Management Committee of Tarring Priory Bowls Club recognises that achieving and maintaining high standards of safety requires that the Bowls Committee, members, visitors, and contractors are aware of and discharge their respective responsibilities. The Health & Safety at Work Act 1974 requires all members, including contractors working on the Club premises, to conduct themselves in such a manner as to ensure that they pose no risk to their own or any other person's health & safety

HEALTH & SAFETY - GENERAL POLICY:

To support our Health & Safety policy statement we are as far as is reasonably practicable committed to the following duties:

- Provide and maintain a safe place of work, safe systems of work, safe equipment and a healthy and safe working and leisure environment.
- To ensure that hazards are identified, and regular assessments of risks are undertaken.
- To provide information, instruction, and training as is necessary to ensure personnel are assured of a safe and healthy working and leisure environment.
- Promote the awareness of health and safety and encourage health and safety best practice throughout the club.
- To ensure that Tarring Priory Bowls Club management, members, and guests take appropriate protective and preventative measures.
- To ensure that we have access to competent advice and can secure compliance with our statutory duties.

In order that we can achieve our objectives and ensure all our members and guests recognise their duties under health and safety legislation whilst at work; we must ensure that they are informed of their duty to take reasonable care of themselves and others that may be affected by their activities.

Published: May 2022

Next Review: May 2023

Signed:
Management Committee

Chairman of TPBC



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Our health and safety policy aims to:

- prevent accidents and cases of work or leisure related ill health
- manage health and safety risks in our club
- provide clear instructions and information, and adequate training, to ensure members are competent to do their work or bowl at the club
- provide personal protective equipment where appropriate
- consult with our members on matters affecting their health and safety
- provide and maintain safe plant and equipment
- ensure safe handling and use of substances
- maintain safe and healthy working conditions
- implement emergency procedures, including evacuation in case of fire or any significant incident
- review and revise this policy regularly

Part 2: Responsibilities for health and safety

Overall and final responsibility for health and safety:

Club Chairman - Keith Brinsmead

Day-to-day responsibility for ensuring this policy is put into practice:

Club Secretary - John Fairs

Captain of the day - as allocated

Member in charge of Club Events - as agreed by Club Committee

Individual Club Members when using the club

To ensure health and safety standards are maintained/improved, the following people have responsibility in the following areas:

John Fairs (**Secretary**) Alan Messer (**Safeguarding**) Terry Urben (**Coaching**)
– safety, risk assessments, consulting members, accidents, first aid

Kevin Tester (**Fire Officer**) – emergency procedures, fire and evacuation

John Fairs (**Secretary**) – maintaining equipment, information, instruction and supervision, training

All contractors, club members and guests should:

- co-operate with the committee on health and safety matters.
- take reasonable care of their own health and safety.
- report all health and safety concerns to an appropriate person (as above).



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Part 3: Arrangements for health and safety

Risk assessment

- We will complete relevant risk assessments and take appropriate action.
- We will review risk assessments when conditions change.

Training

- We will give members and subcontractors health and safety induction and provide appropriate training
- We will provide personal protective equipment if appropriate.
- We will make sure suitable training and induction arrangements for TPBC members.

Consultation

- We will consult members routinely on health and safety matters as they arise and formally when we review health and safety.

Evacuation

- We will make sure escape routes are always well-signed and always kept clear